

SECRET

17 October 1968

MEMORANDUM FOR: Director of Medical Services

SUBJECT : OMS Actions on IG Survey of the OMS

Recommendation No. 11

Recommendation No. 11 states that the Deputy Director for Support develop effective procedures for keeping the Office of Personnel informed concerning employees who have been injured, or who are ill, or who have died, as well as employees and dependents who are medically evacuated from overseas.


Comment

Concur. The Director of Medical Services will develop more effective procedures for keeping the Office of Personnel and the Office of Security properly informed.

Report on Recommendation No. 11

The Office of Medical Services will continue to advise the Director of Personnel and Director of Security of all significant employee injuries and illnesses by use of Form 901a (Report of Employee Emergency). Death notifications are usually received initially through the Office of Security or Office of Personnel. However, in those cases where OMS receives notification of death, a Form 901a will be processed and forwarded to the Directors of Personnel and Security. Regarding significant employee and dependent evacuations from overseas - the Field Support Staff will assure that the administrative cable authorizing evacuation will be coordinated with the Office of Personnel and Office of Security.

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Acting Special Assistant
for Clinical Activities

cc: C/FSS

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downgrading and
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